



## Oversize/Overweight Load Permit

### Public Works

P.O. Box 157, 545 Tenth Line North  
Collingwood, Ontario L9Y 3Z5  
705-445-1030  
[publicworks@collingwood.ca](mailto:publicworks@collingwood.ca)

For Office Use Only:

Permit Number: \_\_\_\_\_ Date Approved: \_\_\_\_\_

### Company Information

Legal Company Name: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

CVOR#: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Address: \_\_\_\_\_

Town: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Insured by: \_\_\_\_\_ Policy Number: \_\_\_\_\_

### Annual Permit Information Only

Date Valid From: \_\_\_\_\_ Date Valid to: \_\_\_\_\_

The maximum dimensions and weight of vehicle plus load under this permit:

- Width – 3.7 metres
- Height – 4.5 metres
- Length: 25 metres
- Single: 12.5 metres
- Weight: as per Highway Traffic Act (HTA)



## Special Trip Permit Information Only

Date(s) of move: \_\_\_\_\_

Start time: \_\_\_\_\_ Completion time: \_\_\_\_\_

Overall Width: \_\_\_\_\_ (Legal: 2.6 metres or 8 feet 6 inches)

Overall Length: \_\_\_\_\_ (Legal: 23 metres or 75 feet 6 inches)

Overall Height: \_\_\_\_\_ (Legal: 4.15 metres or 13 feet 7 inches)

Will an escort be needed?

Yes  No

Axle weight complies with HTA?

Yes  No

Load Type: \_\_\_\_\_

List of roads:

## Disclaimer and Signature

I/we understand that under the provision of subsection 5 of Section 110 of the Ontario *Highway Traffic Act*, the Owner, operator, CVOR holder, or mover of a heavy vehicle, load, object or structure who has obtained a permit is nevertheless responsible for all damages that may be caused to the highway, encroachments or railway right-of-way by reason of the driving, operating or moving of any such heavy vehicle, load or structure. The applicant certifies that the information contained in this application is true and acknowledges and accepts the responsibilities are invalid if false information is given.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## General Conditions

1. This permit is issued under Section 110 of the Highway Traffic Act, R.S.O., 1190, c.H.8, as amended, which authorizes the moving of a vehicle and its load in excess of the dimensional limits set out in section 109 or the weight limits set out in Part VIII.
2. It is solely the responsibility of the applicant to ensure that all of the conditions of the



*Highway Traffic Act*, as amended, and conditions below have been met and when satisfied, this form signed by an authorized representative will act as official authorization for the requested works. This form must be kept in the vehicle(s) for which this permit has been issued at all times and must be produced upon the demand of a police officer or an officer appointed for carrying out the provisions of the Ontario *Highway Traffic Act*.

3. A minimum \$2,000,000 general liability insurance and \$2,000,000 automobile liability insurance is required with the Town's name as both a Certificate Holder and Additional Insured. An insurance certificate is provided with this application. The insurance certificate indicates coverage for each occurrence, products and/or completed operations, and cross-liability. A renewed insurance certificate will be provided to the Town on or before the expiry of any such insurance during the validation period of the permit.
4. The driver of the vehicle must adhere to all applicable traffic regulations, by-laws and posted signs. The vehicle operator is not permitted to travel on any roadway restricted to heavy vehicle traffic or exceed weight limits, unless otherwise authorized.
5. Any damage to the Town right-of-way must be repaired and reinstated to its original condition at the expense of the applicant.
6. Any removal and/or replacement of traffic control devices will be carried out at the expense of the applicant.
7. The Town may with written notice, terminate this agreement at any time.
8. A single private escort is required if the width (vehicle & load) is between 4.00-4.59 metres (15 feet, 1 inch- 16 feet, 4 inches) AND/OR the length (vehicle & load) is between 36.75-45.74 metres (120 feet, 6 inch-150 feet) AND/OR the rear overhang is more than 4.65 metres (15 feet, 3 inches).
9. A dual private escort is required on single lane highways where width is between 4.6-4.99 (15 feet, 1 inch- 16 feet, 4 inches).
10. A certified non-police escort is required when the width (vehicle & load) is over 5.0 metres (16 feet, 4 inches) AND/OR the length (vehicle & load) is over 45.75 metres (150 feet).
11. A pole car is required where the height exceeds 4.87 metres (16 feet).
12. If an escort is required for an overhang it must be to the rear of the load.
13. If required, the applicant is responsible for all costs associated with certified non-



police escorts.

14. The applicant is responsible to review the route for restrictive structures, lateral clearances, obstructions, construction activity, etc in advance and is responsible for contacting all appropriate agencies necessary to ensure minimum inconvenience and disruption to road users. If the load is over 4.65 metres high, appropriate telephone companies, hydro and cable companies shall be contacted for overhead wires.
15. Vehicles and loads in excess of the width and/or length prescribed under Section 109 of the Ontario *Highway Traffic Act* shall be marked with four or more flags, one as near practicable to each corner of the vehicle or load. The flags shall be bright red or orange in colour and be a minimum of 400mm square. Where the flags are at the rear of the vehicle or load, they shall not be less than 2 metres above the highway surface. Where a vehicle or load is wider at any point on either side than at the corner, it shall where practicable, be so marked with such a flag point on each side.
16. Vehicles and loads in excess of the length prescribed under Section 109 of the *Ontario Highway Traffic Act* shall, in addition to the flags required under conditions 15, display on the rear in a clearly visible position a sign bearing the words "LONG LOAD" in black letters at least 200mm high with lines forming the letters at least 30mm wide on a yellow background or a 'D' sign as regulated by the Ministry of Transportation.
17. This permit shall be considered nil and void if any provisions of this permit are violated.
18. This permit authorizes the movement of the oversized/overload vehicle on roadways under the jurisdiction of the Town of Collingwood only. The applicant is responsible for obtaining approvals from other road jurisdictions where applicable (County of Simcoe, County of Grey, Clearview Township, M.T.O), unless otherwise specified.
19. If a change to the approved permit is required, you must notify the Engineering Department immediately. Notification must be made in writing and delivered either by email, mail, in person, or by facsimile at (705) 445-1286. Verbal requests will not be honoured. You must adhere to the conditions of the original permit staff reviews and responds in writing back to the applicant.
20. The applicant may be required to file a bond and/or certified cheque with this application in such an amount as at the discretion of the appropriate road authority, utility, or railroad, as deemed necessary to cover the cost of facilitating the move and of repairing any damages resulting there from.



21. All authorized signatures of the Town of Collingwood as required on this permit shall be obtained before this permit is considered to be valid.
22. In consideration of the issuance of this permit and other good and valuable consideration, the applicant, their heirs, executors, administrators, or assigns, hereby agree to indemnify and save harmless, the Town of Collingwood, from any action, claim, damages, costs (including legal costs) or loss whatsoever, arising from operations carried out under this permit.
23. The fee for administration and issuance of both special trip and annual permits is as per the Fees & Service Charges By-Law, as amended. Payment of permit fee must be received prior to the permit being issued. Please make cheques payable to the Town of Collingwood.

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**Special Conditions (Office Use Only)**

Town Authorization:

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_