



Town of Collingwood

TENANT AUTHORIZATION FORM TO RELEASE UTILITY ACCOUNT INFORMATION TO LANDLORD

By signing this form, I authorize the Town of Collingwood or its billing agent, EPCOR Electricity Distribution Ontario Inc., to make the property owner eligible for third party notification and to release information related to my water and/or wastewater account to the property owner, including but not limited to discussions of billings, payments, balances and the provision of issuing notice of past due accounts.

Water/Wastewater Account Number: _____

Address of Property: _____

Property Tax Roll Number: _____

Property Owner's Name: _____

Property Owner's Mailing Address: _____

Property Owner's Email Address: _____

Tenant's Name: _____

Tenant's Email Address: _____

Tenant Signature: _____

Date: _____

Landlord Signature: _____

Date: _____

RETURN FORM TO EPCOR through one of the following methods:

1. Email to customercare.ontario@epcor.com
2. Mail to 43 Stewart Rd, Collingwood, ON L9Y 4M7
3. Deposit in the after-hours payment drop box at the office, 43 Stewart Rd, Collingwood, ON L9Y 4M7

Personal information is collected under the authority of the Municipal Act, 2001 Section 398 (2) for the purposes of creating a record to be used for the release of tenant water and wastewater billing information related to a property address and the owner of that property. Questions about the collection of personal information, use, and disclosure should be directed to the Clerk Services, Town of Collingwood, email: clerk@collingwood.ca or 705-445-1030.