



Council Meeting Attendance and Expense Claims 2024 First Quarter Report for the Mayor and Councillors

The report includes the number of meetings that members of the 2022-2026 Council were scheduled to attend and the actual attendance at the meetings, as well as a reporting of Mayor and Councillor expense claims for **January 1, 2024 to March 31, 2024**

Scheduled meetings include Standing Committee and Council meetings as well as meetings for the Committees/Board/Commissions that members of Council are appointed to as representatives of the municipality. A listing of the Council appointments to these Committees/Board/ Commissions is posted on the Town's website (www.collingwood.ca).

Councillors may encounter circumstances where more than one meeting is scheduled within the same time period. As a result, there can be instances when these scheduling conflicts result in Councillors not being available to attend all required regularly scheduled meetings.

Council and Committee of the Whole Meeting Attendance

Total number of **Council and Committee of the Whole** meetings in Q1:
6 (6 Regular and 0 Special)

- | | |
|---------------------|-------------------------|
| • January 8, 2024 | All members present |
| • January 22, 2024 | All members present |
| • February 5, 2024 | Councillor Perry Absent |
| • February 21, 2024 | All members present |
| • March 4, 2024 | Mayor Hamlin Absent |
| • March 18, 2024 | All members present |

Total number of **Council** meetings in Q1:
7 (5 Regular, 1 Special, 1 Emergency)

- | | |
|---------------------|--|
| • January 11, 2024 | Councillor Houston Absent |
| • January 15, 2024 | All members present |
| • January 29, 2024 | Councillor Ring Absent |
| • February 12, 2024 | Councillor Jeffery Absent
Councillor Houston Absent |
| • February 15, 2024 | Councillor Jeffery Absent
Councillor Baines Absent |
| • February 26, 2024 | All members present |
| • March 25, 2024 | All members present |

Other Committee and Board Commitments

Mayor Yvonne Hamlin	Simcoe County Council Regional Mayor and CAO Working Group Collingwood Police Services Board Simcoe County Economic Development Sub-Committee
Deputy Mayor Tim Fryer	Simcoe County Council Affordable Housing Task Force
Councillor Jeffery	Simcoe County Council (alternate) Collingwood Police Services Board FCM Board of Management
Councillor Doherty	Affordable Housing Task Force AMO Board of Directors
Councillor Houston	Downtown Collingwood BIA Board of Management
Councillor Potts	Sports Hall of Fame
Councillor Ring	Affordable Housing Task Force
Councillor Baines	Nottawasaga Valley Conservation Authority
Councillor Perry	Collingwood Public Library Board

Professional Development and Discretionary Expenses (PD&DE) Budget for Members of Council

The amounts members of Council are entitled to claim under the terms of the Council Professional Development and Discretionary Expense Policy are as follows:

- Mayor Annually - \$3,500
- Mayor business and travel - \$7,000
- Deputy Mayor Annually - \$6,500
- Councillor Annually - \$5,500

Members of Council are provided with a PD&DE Budget with which to run their offices. The amount will be set annually during the budget deliberations. Expenses include items such as: office supplies, phones, phone bills, per diems, travel by Members of Council to conferences, Board or committee meetings of municipal organizations or similar events in accordance with relevant, approved policies and procedures. Salaries and benefits are not included in this budget account. The budget for the Elected Officials is overseen by Clerk Services.

Half or full day per diem is an allowance provided to cover the cost of lost wages/cost of living while undertaking municipal business. It is the individual member's responsibility to submit the Per Diem Requisition Form to Clerk Services. Clerk Services will submit a quarterly per diem requisition form on behalf of Council for all additional Council and Standing Committee meetings that are required in addition to the regular meeting schedule.

If a member's PD&DE budget is overspent as a result of the extra Standing Committee or Council, the additional budget will be allocated from the corporate administration budget.

Rates are set as follows:

- \$70.00 half day rate
- \$140.00 full day rate (4 hours +)

Councillors are entitled to claim for mileage travelled to meetings/events at a rate of \$0.70 cents per kilometre (the provincial rate as set by the Canada Revenue Agency).

The Councillor Remuneration Policy in its entirety is posted on the Town of Collingwood website (www.collingwood.ca) or a copy is available by contacting Clerk Services at clerk@collingwood.ca

Following is the listing of Mayor, Deputy Mayor and Councillor expense claims for the first quarter of 2024 from **January 1, 2024 to March 31, 2024.**

Council Member	Extra Meetings	Other Expenses	Total (Q1)
Mayor Yvonne Hamlin	0.00	\$2,102.06	\$2,102.06
Deputy Mayor Tim Fryer	0.00	\$610.56	\$610.56
Councillor Kathy Jeffery	0.00	0.00	0.00
Councillor Deb Doherty	0.00	\$1,235.85	\$1,235.85
Councillor Brandon Houston	0.00	\$983.90	\$983.90
Councillor Chris Potts	0.00	0.00	0.00
Councillor Rob Ring	0.00	\$1,501.79	\$1,501.79
Councillor Christopher Baines	0.00	\$998.08	\$998.08
Councillor Steve Perry	0.00	\$1,501.79	\$1,501.79

Additional funds have been budgeted to provide opportunity for council members to be appointed to and represent the Town of Collingwood on other committees and boards. Approval has been provided in the following amounts:

- FCM Board Expenses (Councillor Jeffery): \$7,500 (4,816.56)
- AMO Board Expenses (Councillor Doherty): \$2,000 (488.32)

Copies of Councillors’ expense claim sheets are posted on the Town of Collingwood website (www.collingwood.ca/council)

Further information in relation to this Council policy is available by contacting Clerk Services at clerk@collingwood.ca or 705-445-1030.

Statement of Expenses - Mayor Yvonne Hamlin
Reporting period ended - Q1
January 1 to March 31, 2024

Month	Activity	Professional Development & Discretionary	Business & Travel	Additional Comments
January	Tickets	-	765.21	City Initiatives Conference (Montreal) 2024 Provincial Budget Consultations
	Meal	-	25.99	
February	Accommodations	-	1,026.79	Roma Conference
	Parking	-	177.00	Roma Conference
	Meals	-	107.07	Roma Conference
March			-	
April				
May				
June				
July				
August				
September				
October				
November				
December				
Net Total:		<u>0.00</u>	<u>2,102.06</u>	
Annual Budget:		3,500.00	7,000.00	
Remaining Budget:		<u>3,500.00</u>	<u>4,897.94</u>	

Statement of Expenses - Deputy Mayor Tim Fryer
Reporting period ended - Q1
January 1 to March 31, 2024

Month	Activity	Professional Development & Discretionary	Additional Comments
January		-	
February	Registration	610.56	OSUM Conference
March		-	
April			
May			
June			
July			
August			
September			
October			
November			
December			
	Net Total:	<u>610.56</u>	
	Annual Budget:	6,500.00	
	Remaining Budget:	<u>5,889.44</u>	

Statement of Expenses - Councillor Kathy Jeffery
Reporting period ended - Q1
January 1 to March 31, 2024

Month	Activity	Professional Development & Discretionary	FCM Standing Committee Expenses	Additional Comments
January	Airline Ticket	-	842.94	FCM - Board Meeting
February		-	-	
March	Per Diem (6 days)	-	840.00	FCM - PMI-WILL GHANA
	Airline Ticket	-	539.29	FCM - Board Meeting - AGM (Calgary)
	Registration	-	1,182.95	FCM - Board Meeting - AGM (Calgary)
	Mileage	-	281.69	FCM - Board Meeting - AGM (Calgary)
	Accommodations	-	421.14	FCM - Board Meeting - AGM (Calgary)
	Meals	-	55.45	FCM - Board Meeting - AGM (Calgary)
	Transportation	-	93.10	FCM - Board Meeting - AGM (Calgary)
	Per Diem (4 full days)	-	560.00	FCM - Board Meeting - AGM (Calgary)
April				
May				
June				
July				
August				
September				
October				
November				
December				

Net Total:	0.00	4,816.56
Annual Budget:	5,500.00	7,500.00
Remaining Budget:	5,500.00	2,683.44

Statement of Expenses - Councillor Deb Doherty
Reporting period ended - Q1
January 1 to March 31, 2024

Month	Activity	Professional Development & Discretionary	AMO Standing Committee	Additional Comments
January	Cell Phone	20.06	-	Bell Mobility
February	Registration	610.56	-	OSUM
	Registration	564.95	-	Ontario Bike Summit
	Cell Phone	20.17	-	Bell Mobility
	Mileage	-	79.43	AMO - BOD Meeting
	Accommodations	-	246.39	AMO - BOD Meeting
	Transit / Go Train & TTC Tickets	-	22.50	AMO - BOD Meeting
	Per Diem (2 Half Day)	-	140.00	AMO - BOD Meeting
March	Cell Phone	20.11		Bell Mobility
April				
May				
June				
July				
August				
September				
October				
November				
December			-	
	Net Total:	1,235.85	488.32	
	Annual Budget:	5,500.00	5,000.00	
	Remaining Budget:	4,264.15	4,511.68	

Statement of Expenses - Councillor Brandon Houston
Reporting period ended - Q1
January 1 to March 31, 2024

Month	Activity	Professional Development & Discretionary	Additional Comments
January	Accommodations	983.90	AMO Conference
February		-	
March		-	
April		-	
May		-	
June		-	
July		-	
August		-	
September		-	
October		-	
November		-	
December		-	
	Net Total:	983.90	
	Annual Budget:	5,500.00	
	Remaining Budget:	4,516.10	

Statement of Expenses -Councillor Chris Potts
Reporting period ended - Q1
January 1 to March 31, 2024

Month	Activity	Professional Development & Discretionary	Additional Comments
January		-	
February		-	
March		-	
April			
May			
June			
July			
August			
September			
October			
November			
December			

Net Total:	0.00
Annual Budget:	5,500.00
Remaining Budget:	5,500.00

**Statement of Expenses -Councillor Rob Ring
Reporting period ended - Q1
January 1 to March 31, 2024**

Month	Activity	Professional Development & Discretionary	Additional Comments
January		-	
February	Registration	808.99	AMO Conference
March	Accommodations	692.80	AMO Conference
April			
May			
June			
July			
August			
September			
October			
November			
December			
	Net Total:	1,501.79	
	Annual Budget:	5,500.00	
	Remaining Budget:	3,998.21	

Statement of Expenses - Councillor Chris Baines
Reporting period ended - Q1
January 1 to March 31, 2024

Month	Activity	Professional Development & Discretionary	Additional Comments
January		-	
February		-	
March	Registration	305.28	AMO - Cyber Security for Municipal Councillors
	Accommodations	692.80	AMO
April			
May			
June			
July			
August			
September			
October			
November			
December			

Net Total:	998.08
Annual Budget:	5,500.00
Remaining Budget:	4,501.92

Statement of Expenses -Councillor Steve Perry
Reporting period ended - Q1
January 1 to March 31, 2024

Month	Activity	Professional Development & Discretionary	Additional Comments
January		-	
February	Registration	808.99	AMO Conference
March	Accommodations	692.80	AMO Conference
April			
May			
June			
July			
August			
September			
October			
November			
December			
	Net Total:	<u>1,501.79</u>	
	Annual Budget:	5,500.00	
	Remaining Budget:	<u>3,998.21</u>	

2023
RECAP
MAYOR COUNCIL PROFESSIONAL DEVELOPMENT

Mayor and Council Statement of Expense Summary - Q1. - January 1 to March 31, 2024

Expenses Summary		Total Expenses
Hamlin	PD	0.00
Hamlin	B&T	2,102.06
Baines		998.08
Fryer		610.56
Houston		983.90
Jeffery	PD	0.00
Jeffery	FCM	4,816.56
Perry		1,501.79
Potts		0.00
Ring		1,501.79
Doherty	PD	1,235.85
Doherty	AMO	488.32
Net Total:		\$ 14,238.91